



HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD

(Regd. Under Societies Registration Act, 1860)

Shiksha Sadan, 3rd & 4th Floor, Sector-5, Panchkula-134109

Tel: 0172-2590505, 2586026(F) | E-mail: nsqfharyana2@gmail.com | Website: www.hsspp.in



ORDER

Subject:- Re-allocation of Districts/Skills/Works of Coordinators and Programme Coordinators deployed by HSSPP.

In supersession of earlier order no. 1/3-2017(HR-NSQF)/41454-41501 dated 05.03.2019, re-allocation of Districts/Skills/Works for Coordinators and Programme Coordinators deployed by HSSPP for the implementation of CSS-VSHSE at O/o HSSPP Panchkula with immediate effect as per the details noted against each is as under:-

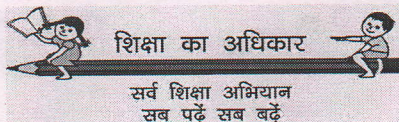
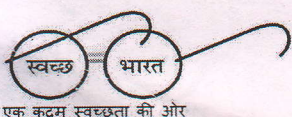
S. No.	Coordinator Name	Allotted Districts	No. of Schools to be monitored	Allotted Skill
1	Smt Alka Mehta	1 Kurukshetra	51	Beauty & Wellness
2	Smt Usha Sharma	2 Ambala	59	Health Care (PCA & Vision Technician)
3	Smt Shruti Gupta	3 Yamunanagar	51	Apparel Fashion Designing
4	Sh Ashok Kumar	4 Kaithal	69	Banking Finance & Insurance Service
5	Sh Anuj Kumar Pundir	5 Panchkula	28	Agriculture & Media
6	Sh Anshul Parasher	6 Rohtak	39	Travel & Tourism
		7 Sonipat	48	
7	Sh Maninder Gill	8 Rewari	40	Security
		9 Jhajjar	27	
8	Sh Mahender Verma	10 Bhiwani	65	IT/ITeS
		11 Charkhi Dadri	Incl in above	
		12 Mahendergarh	32	
9	Sh Satyender Tiwari	13 Karnal	74	IT/ITeS
		14 Panipat	47	
10	Sh RP Verma	15 Jind	60	Automobile
		16 Hisar	68	
11	Sh Amrish Sharma	17 Faridabad	41	Retail
		18 Gurugram	56	
12	Sh Jamshed Khan	19 Mewat	57	IT/ITeS
		20 Palwal	44	
13	Sh Eshan Mohd	21 Fatehabad	43	Physical Education & Sports
		22 Sirsa	66	

Revised Role & Responsibilities and Reporting of Coordinators and Program Coordinators

I. At Districts

Coordinators & Programme Coordinators will be present in their respective districts for 3 Weeks of the month for following work:

Monitoring and Mentoring of each stakeholder:-





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- They will Orient Vocational Teachers and Principals of schools covered under CSS-VHSE about the scheme and various component.
- They will submit data of Monitoring & Mentoring on daily basis in the prescribed format either online and offline.
- They will resolve the day to day issues/problems raised at school/district level related to NSQF and if required submit the same to HQ.
- They will engage each stakeholder during monitoring & mentoring – Students, VTs, Principals and Parents.
- They will ensure the activities of NSQF are being conducted on timely basis.
- They will ensure that each school in their district is connected/mapped with the local industry and develop industry linkage for various activities of NSQF.

Skill Related work to be done by coordinators:-

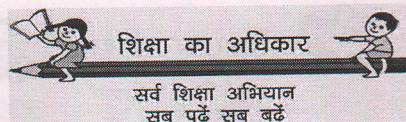
- They will propose the plans based on the monitoring data to upgrade the skills allotted to them.
- They will compile the quality reference material for Teachers and Students for example: Textbooks, Videos and other Teacher Learning Material to Parishad on monthly basis to create pool of resources.

Assist APC IV for implementation of Vocational Education in schools of their respective districts.

II. At HQ, Panchkula

Coordinators & Program Coordinators will be in Parishad for only 1st working week (First Monday to Friday) of the month for following work:

- Coordinators & Program Coordinators will submit the attendance to Accounts Branch of their concerned Skills/VTPs in the format prescribed.
- They will submit the monthly actual tour plan for information and approval.
- They will submit the tour report with recommendation and necessary action in the prescribed format.
- They will submit the district wise report which will include Best Practices, Innovation, Challenges.
- They will do presentation of their respective districts to PMU and then to State Project Director.
- They will connect with the Computer Programmer, NSQF for verify and update the data of their respective district related to the scheme.





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- They will submit the feasible action plan to improve the quality of their respective district based on the information, data and research.
- Any other work can be allotted to coordinators & program coordinator by Program Manger (NSQF) or Joint Director (PM) as per requirement.
- Coordinator and program coordinator of nearby district i.e Panchkula, Ambala, Yamunanagar will come at HQ on last working day of each week.

III. Reporting

Coordinators & Program Coordinators will have dual reporting at district reporting officer will be Assistant Project Coordinator IV (APC IV) and at HQ reporting officer will be Program Manager (NSQF).

Coordinators and Programme Coordinators will be present in their respective districts for 3 weeks of the month and at HQ only for maximum 1 week (subject to the need) and can claim for TA/DA as per Parishad/government norms.

Dated:- 17.11.2019

Place:- Panchkula

Dr. Rakesh Gupta, IAS

State Project Director

HSSPP, Panchkula

Endst. No. 1/3-2017 (HR-NSQF)/38580-39707 Dated 22/11/2019

A copy of the above is forwarded to the following for information and necessary action:-

1. All District Education Officers in Haryana State.
2. All District Project Coordinator in Haryana State.
3. All the Schools covered under CSS-VSHSE alignment with the NSQF. 1051
4. All the VTPs. 15
5. All Coordinators and Programme Coordinators. They are directed that before leaving 184 the HQ they will hand over all the files related to HQ work to Ms. Shikha, DEO, NSQF.

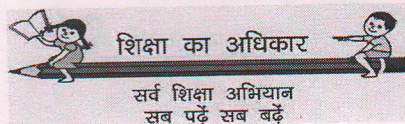
Aastha Kauslik.
Programme Manager (NSQF)
for State Project Director
HSSPP, Panchkula

CC:-

1. AM/SPD, HSSPP, Panchkula.
2. Joint Director (PM), HSSPP, Panchkula.
3. Programme Manager (NSQF), HSSPP, Panchkula.



एक कदम स्वच्छता की ओर



शिक्षा का अधिकार

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें



पढ़ें खलौ, बढ़ें चलो